

BOARD OF PARK COMMISSIONERS
Meeting and Annual Tour of Parks Agenda
Wednesday, August 24, 2022
6:00 pm – Park Department Office

Call to Order: President – Mr. Kappers

- I. Roll Call: Mr. Kappers
Mr. Emerick
Mrs. Westfall

- II. Approve Minutes: July 5, 2022 Board of Park Commissioners Meeting Minutes
July 11, 2022 Board of Park Commissioners Special Meeting Minutes
July 20, 2022 Joint Recreation and Board of Park Commissioner Meeting Minutes

- III. Reports: Jeremy Drake, Park Superintendent (Report Attached)
Ken Siler, Recreation Director
Kyler Booher, Director of Golf (Report Attached)
Mr. Kappers, Planning Commission Report

- IV. New Business:
 - a. Amend date for Pink Ribbon Girls event – use of public property to be Saturday, October 8
 - b. Approve additions to agreement for Miami Shores Golf Course signage
 - c. Annual Tour of Parks

- V. Old Business:

- VI. Other:

- VII. Adjourn:

BOARD OF PARK COMMISSIONERS
MINUTES – July 5, 2022, 4:00 PM
Council Chambers

The meeting was called to order by Mr. Kappers, President.

Members of the Board Present: Mr. Alan Kappers, President
 Mr. Richard Jordan Emerick, Vice-President
 Mrs. Susan Westfall, Secretary

Others Attending: Kyler Booher, Director of Golf
 Robin Oda, Mayor
 Patrick E. J. Titterington, Director of Public Service and Safety
 City staff
 Citizen

The minutes of the June 7, 2022 Board of Park Commissioners meeting were approved by unanimous vote, following a motion from Mr. Emerick, seconded by Mrs. Westfall.

REPORTS:

- Park Superintendent Jeremy Drake submitted a report (copy attached to original minutes).
- Mr. Siler submitted a report (copy attached to original minutes).
- Mr. Booher submitted a report (copy attached to original minutes). Mr. Booher introduced the new Assistant Golf Professional, Mr. Connor Hockett. Mr. Booher stated Mr. Hockett was hired part-time in 2018 and he is excited to have him as the full-time Assistant Golf Professional so he can now assist with the day to day operations.

NEW BUSINESS:

- **Request to add additional events to the list of 2022 Events on park properties** – Sue Knight, Administrative Assistant stated staff has received a couple more request for events on park properties. The events include the Troy vs. Piqua Pep Rally on Prouty Plaza on September 1, Troy High School Twilight Cross-Country Meet on the levee on September 17, Pink Ribbon Girls event on Prouty Plaza on October 7, and the OHSAA Regional Cross-Country Meet on the levee on October 29. A motion was made by Mr. Emerick, seconded by Mrs. Westfall to support the additional events on park properties. Motion passed by unanimous vote
- **Prouty Plaza Public Access Easement Request** – Tim Davis, Development Director of the City of Troy stated the Mayflower Building in the downtown has been for sale and is currently under contract. Providing public restrooms for the downtown patrons has been a long-term goal for the City of Troy that has been supported by Troy Main Street, Troy Area Chamber of Commerce and listed as a recommended improvement in the 2017 Troy Downtown Riverfront Strategic Development Study. With the renovation of the Mayflower building (9 W. Main Street) an opportunity surfaced to create public restrooms in the east side of the building, located directly off of Prouty Plaza. In order to provide access to the public restrooms, a ten-foot public access easement along the west side of Prouty Plaza has been requested. The location of the easement, which includes a five (5) foot public restroom access (ADA compliant) and four (4) new concrete sidewalk to the rear of the building. The walkway will be separated by a one (1) foot wide, four (4) foot high, masonry wall. A motion was made by Mr. Kappers, seconded by Mr. Emerick, to provide a positive recommendation to City Council to accept the proposed ten-foot public access easement along the western property line of Prouty Plaza as long as the one (1) foot wide, four (4) foot high, masonry wall is erected. Motion passed by unanimous vote
- **Discussion of Annual Park Tours** – Mr. Kappers suggested the August Board of Park Commissioners meeting be the Annual Tour of Parks. Mr. Kappers, Mr. Emerick, and Mrs. Westfall agreed to Wednesday, August 24 at 6:00 p.m. and meeting at the Park Department Office.

There being no further business, upon motion of Mr. Emerick, seconded by Mrs. Westfall, by unanimous voice vote, the Board adjourned at 4:10 p.m.

Respectfully submitted,

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BOARD OF PARK COMMISSIONERS

SPECIAL MEETING MINUTES

July 11, 2022, 12:45 PM

Council Chambers

The meeting was called to order by Mr. Kappers, President.

Members of the Board Present:

Mr. Alan Kappers, President

Mr. Richard Jordan Emerick, Vice-President

Mrs. Susan Westfall, Secretary

Others Attending:

City Staff

NEW BUSINESS:

- **Award the contract for the Equipment Storage Shed at Miami Shores Golf Course to Alpha Construction Indiana, Inc. in the amount of \$111,500** – Kyler Booher, Director of Golf provided a memorandum detailing the bid that was submitted by Alpha Construction Indiana, Inc. The project was rebid, based on a slightly smaller structure that would still serve Miami Shores quite well. The bid opening was held on July 7, with one bid received from Alpha Construction Indiana, Inc. of West Harrison, Indiana as follows:

\$111,500	Base Bid	Dimensions of 60' Wide by 72' Long by 12' in Height
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\$110,105	Alternate Bid	Dimensions of 60' Wide by 72' Long by 10" in Height
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Completion would be 105 days from the date of the Notice of Proceed.

A motion was made by Mr. Emerick, seconded by Mrs. Westfall, to award the Equipment Storage Structure Shed at Miami Shore Golf Course Project to Alpha Construction Indiana, Inc. in the amount of \$111,500.

Motion passed by unanimous vote

- **Support camping in Troy Community Park for registrants for Tour de Donut August 26 and 27, 2022**
– Sue Knight, Administrative Assistant, stated some participants of the Tour de Donut camp in Community Park during their stay for the event.

A motion was made by Mr. Kappers, seconded by Mrs. Westfall, to recommend to City Council to support legislation to authorize camping in Community Park for registrants of the Tour de Donut on August 26 and 27, 2022.

Motion passed by unanimous vote

There being no further business, upon motion of Mr. Emerick, seconded by Mrs. Westfall, by unanimous voice vote, the Board adjourned at 12:47 p.m.

Respectfully submitted,

MINUTES

Joint Recreation and Park Board Meeting
Wednesday, July 20, 2022
4:00 p.m.
Hobart Arena

Members of the Recreation Board Present: Marty Hobart, President; Tom Dunn, Vice President; Ashley Reed, Secretary; and Eric Herman.

Members of the Recreation Board Absent: Doug Jackson.

Members of the Park Board Present: Alan Kappers, President.

Members of the Park Board Absent: Susan Westfall, Secretary and Jordan Emerick.

Others Present: Allison Schiffer, Arena Office Manager; Jeremy Drake, Superintendent of Parks; Brian Buschur, Trojans Soccer Club/Dayton Futbol Academy; Mayor Robin Oda; and Tim Davis.

The meeting was called to order by the President of the Recreation Board, Marty Hobart.

Brian Buschur with the Trojans Soccer Club/Dayton Futbol Academy, LLC attended the meeting.

The minutes of the April 5, 2022 Joint Recreation and Park Board meeting were read. It was moved by Mr. Herman and seconded by Mr. Dunn that the minutes be approved as read. Motion carried.

The minutes of the June 8, 2022 Recreation Board meeting were read. It was moved by Mr. Herman and seconded by Mrs. Reed that the minutes be approved as read. Motion carried.

Mr. Kappers informed the boards that the tour of parks is in August, which includes parks that the Playground Program plays on. Mr. Kappers asked if there are any capital improvements that the Recreation Department would like done on the parks to please let the Park Board know. Jeremy Drake informed the boards that routine maintenance of parks continues to happen and Robinson Reserve is now complete. He thanked Susan Westfall and some volunteers for straightening up trees that were placed in the Robinson Reserve.

Alli Schiffer informed the boards that there have been two events held at Treasure Island so far this summer. They were very well attended. Food trucks were very busy. There is one more concert scheduled for August 6th. It's the American Pride, which is a tribute to the Statler Brothers.

Alli Schiffer also informed the boards that Goat Yoga registrations are open. As of this afternoon the August 3rd class is full with 75 participants with two on the waitlist. There are approximately 31 spots open for the August 10th class. The class will be held behind the stadium. We are expecting a busy evening.

Brian Buschur who was the President of the Trojans Soccer Club for three years and currently the Director of the Dayton Futbol Academy, LLC. informed the boards that when the Trojans Soccer Club merged with the Dayton Futbol Academy, LLC they dissolved the non-profit and part of the by-laws was to donate part of the remaining assets to another non-profit who had an interest in youth soccer. The board of the Trojans Soccer Club/Dayton Futbol Academy, LLC agreed to donate the money to the City of Troy Recreation Department. He presented a check for \$40,000 to the Troy Recreation Department with the stipulation that \$20,000 would be earmarked for scholarships to help youth in the area that cannot afford to participate in the soccer program. Mr. Hobart and Mayor Oda thanked Mr. Buschur for the donation. It was moved by Mrs. Reed and seconded by Mr. Dunn to accept the donation of \$40,000 from the Trojans Soccer Club/Dayton Futbol Academy, LLC. Motion carried.

Alli Schiffer informed the boards that the arena just announced the K-Love Christmas Tour that will be held on December 1st. The public on sale will be this Friday at noon. It's the first on sale for the season.

The contractor for the Hobart Arena roof project is finalizing details with City Hall. The first round of materials will be delivered next Thursday. The project will begin on August 1st and the contractor is confident the project will be completed before the deadline of September 30th.

Mr. Hobart asked how the Troy Skating Club Competition went. Alli told him it went very well. There were a lot of skaters from out of state visiting.

Alli informed the boards that this past Saturday, the Troy Aquatic Park hosted the 5C Swim Meet. The pool was closed all day. The Tidal Waves Swim team finished 3rd place out of 6 teams. There were a lot of happy parents on how the meet was run and the facility and that all of the staff did a great job. The Troy Aquatic Park will host the meet again in 11 years.

The Kids Triathlon was cancelled on Sunday due to weather. This was the first time it has been cancelled. It will not be rescheduled this year. They have already started planning for next year.

Wednesday, July 20, 2022

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Alli also informed the boards that the Assistant Director of Recreation received an email for a refund for a pool membership. The Recreation Board reviewed the request. The board decided not to honor the request.

Alli informed the boards that the Director of Recreation is requesting Recreation Board approval to reduce the rental rate for the 2023 Home Show by \$1,000, which has been done in past years to make the home show viable for the Home Owners Association. They have heard that there is a new home show coming to the area so they are aware that they may be impacted this coming year. They are already making plans to reduce their vendor fees to try to keep all of their vendors for 2023. It was moved by Mr. Dunn and seconded by Mr. Herman to reduce the rental rate for the 2023 Home Show by \$1,000. Motion carried.

Being no further business, it was moved by Mr. Herman and seconded by Mrs. Reed to adjourn the meeting. Motion carried.

Respectfully submitted,

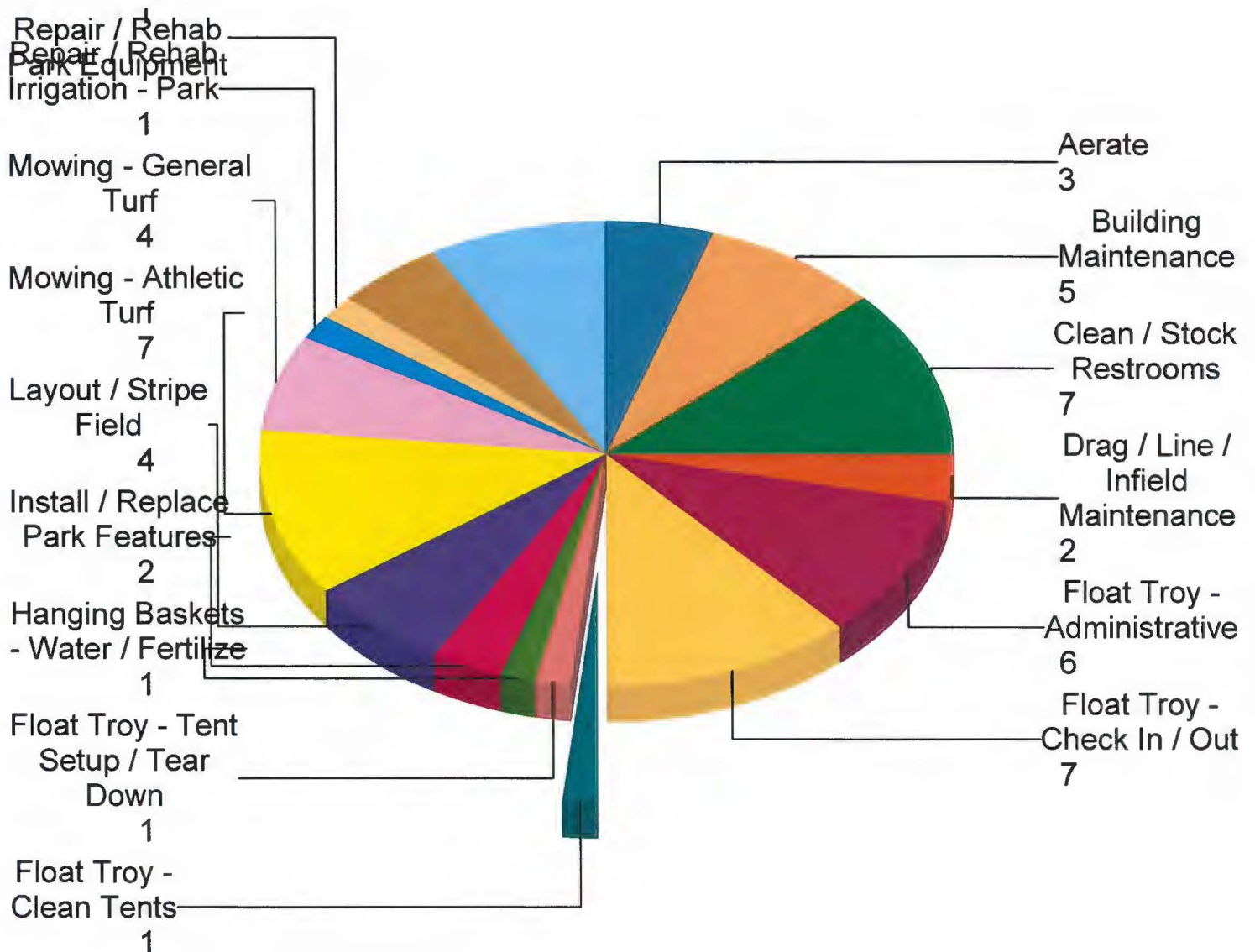
A handwritten signature in black ink that reads "Ashley Reed". The signature is written in a cursive, flowing style.

Ashley Reed, Secretary
Recreation Board

TROY

PARK DEPARTMENT

ALL PARK WORK ORDERS



Aerate

22569 08/12/2022 CLOSED
Duke Ball Diamonds 1, 2, 3, 4

22569 08/12/2022 CLOSED
Duke Teener Field

22569 08/12/2022 CLOSED
Duke Soccer Fields North and South

Total: 3

Building Maintenance

22626 08/19/2022 CLOSED Community Park
Brick shelter, turn on water, wash floor and tables, prepare for employee picnic

22627 08/19/2022 CLOSED Community Park
replace lock on Duke restroom janitor closet

22632 08/19/2022 CLOSED 100 S MARKET ST 100 S MARKET ST
City Hall- repair toilet, replace ceiling tile, repair door knobs, unclog drain

22633 08/19/2022 CLOSED 1670 TROY SIDNEY RD
replace auto flush sensor Duke, men's restroom

22634 08/19/2022 CLOSED Community Park 409 N Elm St
repair faucet, Treasure Island men's restroom

Total: 5

Clean / Stock Restrooms

22335 08/19/2022 CLOSED All Park restrooms All Park restrooms

22339	08/19/2022	CLOSED	North Market Ballfields	
22340	08/19/2022	CLOSED	PROUTY PLAZA TROY, OH, 4	PROUTY PLAZA TROY, OH, 4
22341	08/19/2022	CLOSED	PROUTY PLAZA TROY, OH, 4	PROUTY PLAZA TROY, OH, 4
22343	08/12/2022	CLOSED	North Market Ballfields	
Install and remove snow fence and trash totes for Treasure Island concert				
22344	08/19/2022	CLOSED		
22345	08/19/2022	CLOSED	North Market Ballfields	
Total:				7
Drag / Line / Infield Maintenance				
22244	08/19/2022	CLOSED	Duke Park	
Drag and line Duke 1,2,3 for games				
22246	08/19/2022	CLOSED	North Market Ballfields	
Drag and prep N. Market softball for games				
Total:				2
Float Troy - Administrative				
22586	08/16/2022	CLOSED		
Admin 8/8- 15				
22364	08/01/2022	CLOSED		
7/27-7/31				
22402	08/03/2022	CLOSED		

22453 08/04/2022 CLOSED

22484 08/05/2022 CLOSED
8/4

22490 08/08/2022 CLOSED
8/5-8/7

Total:

6

Float Troy - Check In / Out

22491 08/08/2022 CLOSED
Check In for 8/6. Joe and Michael

22492 08/08/2022 CLOSED
check in/out 8/6-7

22493 08/08/2022 CLOSED
8/7 Check in, Joe and Michael

22494 08/08/2022 CLOSED
check in/out 8/3,4,5

22404 08/03/2022 CLOSED
Check In/Check Out for 08/02

22452 08/04/2022 CLOSED
8/1 check in

22363 08/01/2022 CLOSED
7/29,30,31

Total:

7

Float Troy - Clean Tents

22585 08/16/2022 CLOSED
tent clean

Total:

1

Float Troy - Tent Setup / Tear Down

22584 08/16/2022 CLOSED
8/8 tear down

Total:

1

Hanging Baskets - Water / Fertilize

22637 08/19/2022 CLOSED Downtown
Trim downtown hanging basket flowers

Total:

1

Install / Replace Park Features

22629 08/19/2022 CLOSED 822 MCKAIG AVE 822 MCKAIG AVE
assemble and install 2 signs at the McKaig-Race shelter.

22278 08/19/2022 CLOSED Community Park
Install new park shelter. Community Park shelter 16

Total:

2

Layout / Stripe Field

22630 08/19/2022 CLOSED Community Park
layout Duke and Archer soccer fields.

22631 08/19/2022 CLOSED 1670 TROY SIDNEY RD 1670 TROY SIDNEY RD
layout Duke and Archer soccer fields

22635 08/19/2022 CLOSED Duke Park
Paint Duke and Archer soccer fields

22636 08/19/2022 CLOSED Archer Park
set and anchor soccer goals

Total:

4

Mowing - Athletic Turf

22592 08/17/2022 CLOSED 40.05792° N, 84.20693° W
Baseball Fields 1, 2, 3

22592	08/17/2022	CLOSED	40.05792° N, 84.20693° W
Troy Post Baseball Field			

22592	08/17/2022	CLOSED	40.05792° N, 84.20693° W
Teener Field			

22592	08/17/2022	CLOSED	40.05792° N, 84.20693° W
North Duke Soccer Fields			

22592	08/17/2022	CLOSED	40.05792° N, 84.20693° W
South Duke Soccer Fields			

22611	08/17/2022	CLOSED	133 North Market Street
North Market Baseball and Softball Field			

22612	08/17/2022	CLOSED	554 Shaftsbury Road
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Total:			7
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Mowing - General Turf

22610	08/17/2022	CLOSED
Golf Course Bike Path		

22610	08/17/2022	CLOSED
Corner of North Market St		

22610	08/17/2022	CLOSED
Levee		

22570	08/12/2022	CLOSED
TMBA Paths		

Total:			4
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Repair / Rehab Irrigation - Park

22628	08/19/2022	CLOSED	prouty plaza
replace prouty plaza irrigation valve box cover			

Total:

1

Repair / Rehab Park Equipment

22638	08/19/2022	CLOSED	1670 TROY SIDNEY RD
replace broken water line, Duke Park fountain			

Total:

1

Special Event Setup / Teardown

22571	08/19/2022	CLOSED
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22346	08/19/2022	CLOSED	Prouty Plaza
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22347	08/12/2022	CLOSED
Place and remove MTU for Friday night events		

Total:

3

Trash / Litter Pickup

22238	08/19/2022	CLOSED
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22342	08/19/2022	CLOSED
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22336	08/19/2022	CLOSED
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22337	08/19/2022	CLOSED
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22338	08/19/2022	CLOSED	ALL PARKS	ALL PARKS
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Total:

5

Total:

60

To: Board of Park Commissioners

From: Kyler Booher, Director of Golf

Subject: 2022 August Report

Date: Wednesday, August 24, 2022

- The golf course and driving range are open 7 days a week, sunup to sundown
 - o Weather in July and first half of August was good for the most part. The amount of play was up 3 percent compared to the same time frame in 2021.
- The Shoreline Restaurant is open 7 days a week. Weekday hours are 8am-9pm. Weekend hours are 8am-6pm. We will begin cutting back hours in September.
- We have hosted several events so far throughout July and August and all have gone well
 - o Club Championship, AmVets Post 88 Outing, Elks Outing, Vineyard Fellowship Church Outing
- Maintenance staff has been performing routine golf course and driving range maintenance
 - o The golf course has been and remains in very good condition.
- The golf course will be closed on September 12th for aerification of greens and tees
- Some golf leagues are winding down in the next few weeks but many will continue into the beginning/middle of September

Please find attached the MTD/YTD Expense Report, HowGoesItReports and Seasonal Employee Hours.

MTD/YTD Current Expense Report by Fund for Year 2022 Month 08 - City of Troy

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Unenc	% Used	% Rem
713.445.5101	FT/PT EMPLOYEES W/ PERS	308,505.00	0.00	204,096.41	104,408.59	0.00	104,408.59	66.16%	33.84%
713.445.5102	OVERTIME W/ PERS	1,000.00	0.00	617.23	382.77	0.00	382.77	61.72%	38.28%
713.445.5143	TERMINATION PAY-SICK LEAVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5144	TERMINATION PAY-VACATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5149	OTHER PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5151	CITY SHARE-PERS PENSIONS	43,335.00	0.00	26,779.14	16,555.86	0.00	16,555.86	61.80%	38.20%
713.445.5161	LIFE INSURANCE	390.00	0.00	196.10	193.90	0.00	193.90	50.28%	49.72%
713.445.5162	HEALTH INSURNACE	94,150.00	0.00	40,123.30	54,026.70	0.00	54,026.70	42.62%	57.38%
713.445.5163	CITY'S CONTRIBUTION HSA	11,100.00	0.00	4,043.00	7,057.00	0.00	7,057.00	36.42%	63.58%
713.445.5164	WORKERS' COMPENSATION	9,300.00	0.00	5,827.89	3,472.11	0.00	3,472.11	62.67%	37.33%
713.445.5165	UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5166	MEDICARE	4,490.00	0.00	2,885.14	1,604.86	0.00	1,604.86	64.26%	35.74%
713.445.5201	OFFICE MATERIAL & SUPPLIES	1,000.00	0.00	644.90	355.10	0.00	355.10	64.49%	35.51%
713.445.5202	REPRODUCTION/PRINTING/PHO TO	1,500.00	0.00	2,172.91	(672.91)	0.00	(672.91)	144.86%	(44.86%)
713.445.5203	MEDICAL SUPPLIES	0.00	0.00	229.62	(229.62)	0.00	(229.62)	0.00%	0.00%
713.445.5205	CHEMICALS	69,600.00	600.00	49,496.13	20,103.87	103.87	20,000.00	71.26%	28.74%
713.445.5207	COMPUTER SUPPLIES	1,000.00	0.00	267.45	732.55	0.00	732.55	26.75%	73.26%
713.445.5210	FOOD	50,000.00	935.49	38,021.25	11,978.75	20,125.59	(8,146.84)	116.29%	(16.29%)
713.445.5211	BEVERAGE\SUPPLIES	32,000.00	839.88	28,327.66	3,672.34	5,492.38	(1,820.04)	105.69%	(5.69%)
713.445.5213	BUILDING MAINTENANCE SUPPLIES	5,000.00	0.00	3,039.17	1,960.83	0.00	1,960.83	60.78%	39.22%
713.445.5231	MACH & EQUIP SUPPLIES & PARTS	18,000.00	0.00	10,077.48	7,922.52	0.00	7,922.52	55.99%	44.01%
713.445.5239	OTHER MATERIALS & SUPPLIES	1,500.00	0.00	126.69	1,373.31	0.00	1,373.31	8.45%	91.55%
713.445.5241	UNIFORM ALLOWANCE	2,900.00	0.00	3,104.13	(204.13)	0.00	(204.13)	107.04%	(7.04%)
713.445.5243	SAFETY CLOTHING/EQUIPMENT	2,500.00	0.00	1,373.97	1,126.03	0.00	1,126.03	54.96%	45.04%
713.445.5251	LICENSED VEHICLE SUPPLY/PARTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5253	FUEL-DIESEL	5,000.00	0.00	6,485.11	(1,485.11)	1,514.89	(3,000.00)	160.00%	(60.00%)
713.445.5254	FUEL-GASOLINE	5,000.00	0.00	4,146.04	853.96	3,353.96	(2,500.00)	150.00%	(50.00%)
713.445.5255	NON-LICENSED MACH & EQUIP	1,000.00	0.00	127.28	872.72	0.00	872.72	12.73%	87.27%
713.445.5269	SUPPLIES FOR RESALE	42,000.00	0.00	30,712.58	11,287.42	5,096.42	6,191.00	85.26%	14.74%
713.445.5301	RENT/LEASE OF GOLF CARTS	10,000.00	0.00	6,000.00	4,000.00	0.00	4,000.00	60.00%	40.00%
713.445.5302	RENT/LEASE OF EQUIP/MACH	800.00	0.00	0.00	800.00	0.00	800.00	0.00%	100.00%
713.445.5309	RENT/LEASE-OTHER	500.00	0.00	0.00	500.00	0.00	500.00	0.00%	100.00%
713.445.5312	ELECTRICITY	25,000.00	1,877.94	17,257.37	7,742.63	0.00	7,742.63	69.03%	30.97%
713.445.5313	WATER/SEWER	5,000.00	0.00	2,423.95	2,576.05	0.00	2,576.05	48.48%	51.52%
713.445.5315	FUEL OIL-HEATING	4,600.00	0.00	6,087.93	(1,487.93)	1,512.07	(3,000.00)	165.22%	(65.22%)

MTD/YTD Current Expense Report by Fund for Year 2022 Month 08 - City of Troy

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Unenc	% Used	% Rem
713.445.5316	TELEPHONE	3,500.00	0.00	3,899.70	(399.70)	4,211.71	(4,611.41)	231.75%	(131.75%)
713.445.5321	TRAVEL, LODGING, MEALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5322	TRAINING/REGISTRATION FEES	300.00	0.00	0.00	300.00	0.00	300.00	0.00%	100.00%
713.445.5324	MEMBERSHIPS	2,100.00	0.00	2,216.00	(116.00)	0.00	(116.00)	105.52%	(5.52%)
713.445.5331	ARCHITECTS AND ENGINEERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5335	EDP CONSULTANTS	1,100.00	0.00	1,177.00	(77.00)	0.00	(77.00)	107.00%	(7.00%)
713.445.5336	HEALTH SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5338	PERSONAL SERVICE CONTRACTS	119,000.00	1,670.85	40,600.83	78,399.17	24,399.17	54,000.00	54.62%	45.38%
713.445.5339	MISCELLANEOUS SERVICES	69,400.00	10,901.78	49,265.15	20,134.85	19,400.00	734.85	98.94%	1.06%
713.445.5359	INSURANCE POOL	5,000.00	0.00	7,243.89	(2,243.89)	0.00	(2,243.89)	144.88%	(44.88%)
713.445.5361	MAINT. OF FACILITIES	92,400.00	1,546.78	57,515.58	34,884.42	8,458.39	26,426.03	71.40%	28.60%
713.445.5363	MAINT. MACH/EQUIP	26,000.00	0.00	14,568.16	11,431.84	318.40	11,113.44	57.26%	42.74%
713.445.5364	MAINT. LICENSED VEHICLES	5,000.00	0.00	23,053.15	(18,053.15)	0.00	(18,053.15)	461.06%	(361.06%)
713.445.5365	MAINT. NON-LICENSED VEHICLES	10,000.00	0.00	6,607.32	3,392.68	0.00	3,392.68	66.07%	33.93%
713.445.5369	MAINTENANCE-OTHER	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00%	100.00%
713.445.5381	POSTAGE	200.00	0.00	0.00	200.00	0.00	200.00	0.00%	100.00%
713.445.5384	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5386	ADVERTISING	3,000.00	0.00	1,007.50	1,992.50	0.00	1,992.50	33.58%	66.42%
713.445.5389	OTHER COMMUNICATION EXPENSE	500.00	41.92	319.53	180.47	0.00	180.47	63.91%	36.09%
713.445.5390	TRANSFER STATION/DISPOSAL FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5398	PRINTING EXPENSE	500.00	0.00	0.00	500.00	0.00	500.00	0.00%	100.00%
713.445.5399	OTHER EXPENSE FOR OPERATIONS	4,200.00	0.00	8,580.00	(4,380.00)	0.00	(4,380.00)	204.29%	(104.29%)
713.445.5411	PRINCIPAL PYMT-NOTES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5421	INTEREST PYMT-NOTES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5511	REFUND-CURRENT YR REVENUE	6,000.00	545.00	4,640.00	1,360.00	0.00	1,360.00	77.33%	22.67%
713.445.5524	ACCRUED INTEREST	0.00	0.00	14.24	(14.24)	0.00	(14.24)	0.00%	0.00%
713.445.5525	REMITTANCE OF STATE SALES TAX	25,000.00	0.00	14,914.70	10,085.30	10,092.89	(7.59)	100.03%	(0.03%)
713.445.5527	PREMIUM ON INVESTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5542	PETTY CASH ESTAB/INCRSD/DECRSD	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	0.00%	100.00%
713.445.5602	LAND IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5611	BUILDINGS	112,000.00	0.00	0.00	112,000.00	111,500.00	500.00	99.55%	0.45%
713.445.5631	FURNITURE & FIXTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%

MTD/YTD Current Expense Report by Fund for Year 2022 Month 08 - City of Troy

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Unenc	% Used	% Rem
713.445.5632	VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5633	MACHINERY & EQUIPMENT	158,500.00	35,145.00	63,143.33	95,356.67	4,363.32	90,993.35	42.59%	57.41%
713.445.5636	GOLF CARTS	33,000.00	0.00	0.00	33,000.00	20,300.00	12,700.00	61.52%	38.48%
713.445.5637	COMPUTER HARDWARE/SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5639	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
Fund: 713	MIAMI SHORES FUND	1,435,370.00	54,104.64	793,455.91	641,914.09	240,243.06	401,671.03	72.02%	27.98%
72 Accts		1,435,370.00	54,104.64	793,455.91	641,914.09	240,243.06	401,671.03	72.02%	27.98%

Pro Shop 2021

Miami Shores Golf Course
Z Out Report - All Terminals
for 07/01/2021 - 08/18/2021
Generated
08/19/2022 10:01am

Payments				Sales		
Description	Amount	Tip	Adjusted Total	Description	Item Count	Amount
Cash	57,155.42	0.00	57,155.42		19.00	13.25
Check	2,891.00	0.00	2,891.00	Accessories	222.00	1,267.75
Credit Card	150,877.64	0.00	150,877.64	Alcohol	214.00	531.77
New Gift Cards Issued	-1,835.99	0.00	-1,835.99	Beverage	394.00	789.27
Gift Card	2,494.58	0.00	2,494.58	Caps	41.00	882.12
Raincheck	-341.25	0.00	-341.25	Food	126.00	1,158.22
		0.00	0.00	Gloves	52.00	700.61
		0.00		Golf Bags	1.00	204.67
		0.00		Golf Balls	349.00	4,365.52
		0.00		Golf Instruction	15.00	990.00
		0.00		Shirts	12.00	601.12
		0.00		Accounting	-1.00	-74.83
		0.00		Carts	7,572.00	60,514.87
		0.00		Driving Range	178.00	1,475.00
		0.00		Fees	19.00	95.00
		0.00		Gloves	27.00	328.05
		0.00		Golf Clubs	12.00	5,043.97
		0.00		Green Fees	10,204.00	123,869.83
		0.00		Grips	29.00	356.07
		0.00		Handicap	4.00	120.00
		0.00		Membership	6.00	660.00
		0.00		Pull Cart	65.00	200.72
		0.00		Rental Clubs	15.00	219.64
		0.00		Sales Miscellaneous	21.00	817.63
		0.00		Service Fees	11.00	22.00
		0.00		Shoes	7.00	574.30
Revenue/Non-Revenue				Taxes/Partial Returns		
Description	Totals		Adjusted Totals	Description		Amount
Revenue Payments Total	210,924.06		210,924.06	7.000 %		5,514.85
Non Revenue Payments Total	317.34		317.34			
Total			211,241.40	Total		5,514.85
Difference			0.00			
Drawer Count			211,241.40	Sales		205,726.55
+ Cash Short			0.00	+ Cash Over		0.00
+ Checks Short			0.00	+ Checks Over		0.00
				+ Taxes/Partial Returns		5,514.85
Total			211,241.40	Total		211,241.40

Pro Shop 2022

Miami Shores Golf Course
Z Out Report - All Terminals
for 07/01/2022 - 08/18/2022
Generated
08/19/2022 09:59am

Payments				Sales		
Description	Amount	Tip	Adjusted Total	Description	Item Count	Amount
Cash	53,181.57	0.00	53,181.57		33.00	21.95
Check	3,520.00	0.00	3,520.00	Accessories	144.00	616.71
Credit Card	158,101.04	0.00	158,101.04	Alcohol	396.00	866.41
New Gift Cards Issued	-1,739.98	0.00	-1,739.98	Beverage	338.00	723.19
Gift Card	2,302.75	0.00	2,302.75	Caps	47.00	1,086.36
Raincheck	-262.13	0.00	-262.13	Food	70.00	76.19
Prepaid Reservations	60.00	0.00	60.00	Gloves	83.00	1,129.98
		0.00	0.00	Golf Bags	3.00	445.80
		0.00		Golf Balls	405.00	4,876.28
		0.00		Golf Instruction	14.00	885.00
		0.00		Shirts	10.00	496.64
		0.00		Carts	7,761.00	62,437.22
		0.00		Driving Range	124.00	1,415.50
		0.00		Fees	8.00	55.00
		0.00		Gloves	40.00	520.59
		0.00		Golf Bags	1.00	144.86
		0.00		Golf Clubs	9.00	2,828.97
		0.00		Green Fees	10,515.00	128,026.46
		0.00		Grips	67.00	634.58
		0.00		Handicap	2.00	70.00
		0.00		Membership	6.00	910.00
		0.00		Pull Cart	87.00	260.44
		0.00		Rental Clubs	21.00	350.46
		0.00		Sales Miscellaneous	2.00	91.73
		0.00		Service Fees	3.00	13.00
		0.00		Shoes	7.00	682.27
Revenue/Non-Revenue				Taxes/Partial Returns		
Description	Totals		Adjusted Totals	Description		Amount
Revenue Payments Total	214,802.61		214,802.61	7.000 %		5,497.66
Non Revenue Payments Total	360.64		360.64			
Total			215,163.25	Total		5,497.66
Difference			0.00			
Drawer Count			215,163.25	Sales		209,665.59
+ Cash Short		0.00		+ Cash Over		0.00
+ Checks Short		0.00		+ Checks Over		0.00
				+ Taxes/Partial Returns		5,497.66
Total			215,163.25	Total		215,163.25

Shoreline 2021

America - New York

Filters

Totals Report - Payment Types

Payment Type	Gross Payments	Refunded	Declined	Voided	Total Payments	Tip
Cash	\$29,659.36		\$12.00	\$0.00	\$0.02	\$29,659.36
Credit Card	\$19,782.62		\$29.02	\$586.00	\$0.00	\$21,696.02
Tab No Card	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Totals	\$49,441.98		\$41.02	\$586.00	\$0.02	\$51,355.38

Totals Report - Credit Card Types

Card Type	Gross Payments	Refunded	Total Payments	Total Tip Amount
Visa		\$14,484.00	\$11.00	\$16,030.90
Master		\$4,298.87	\$18.02	\$4,604.37
Discover		\$622.75	\$0.00	\$647.25
Amex		\$377.00	\$0.00	\$413.50
Totals		\$19,782.62	\$29.02	\$21,696.02

Totals Report - Location Sales

Location	# of Orders	Avg Order	Gross Sales	Surcharges	Discounts	Gratuities	Taxes	Open Sales	Net Sales	Credit Tips	Stored Value Tips	Total Tip Amount	Total Sales
Shoreline 2	6,284	\$8.17	\$50,044.99	\$0.00	-\$839.52	\$0.00	\$3,177.09	\$12.00	\$46,264.89	\$1,913.40	\$0.00	\$1,913.40	\$51,355.38
Totals	6,284	\$8.17	\$50,044.99	\$0.00	-\$839.52	\$0.00	\$3,177.09	\$12.00	\$46,264.89	\$1,913.40	\$0.00	\$1,913.40	\$51,355.38

Totals Report - Discounts

Payment Type	# of Discounts Applied	Order Discounts	Total Item Discounts	Total Discounts Applied	Total Exclusive Item Tax Amount	Total Inclusive Item Tax Amount	Total Tax Amount
Cash	152	-\$301.76	-\$99.38	-\$401.14	\$0.00	\$1,933.06	\$1,933.06
Credit Card	138	-\$301.25	-\$137.13	-\$438.38	\$0.00	\$1,246.37	\$1,246.37
Tab No Card	8	-\$13.50	-\$10.00	-\$23.50	\$0.00	\$174.89	\$174.89
Totals	290	-\$603.01	-\$236.51	-\$839.52	\$0.00	\$3,177.89	\$3,177.89

Shoreline 2022

America - New York

Filters

Totals Report - Payment Types

Payment Type	Gross Payments	Refunded	Declined	Voided	Total Payments	Tip	
Cash	\$27,117.78		\$154.12	\$0.00	\$27,117.78	\$27,117.78	\$0.00
Credit Card	\$22,212.98		\$0.00	\$0.00	\$22,212.98	\$25,115.99	\$2,903.01
Tab No Card	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals	\$49,330.76		\$154.12	\$0.00	\$49,330.76	\$52,233.77	\$2,903.01

Totals Report - Credit Card Types

Card Type	Gross Payments	Refunded	Total Payments	Total Tip Amount	
Visa		\$14,526.81	\$14,526.81	\$1,936.26	
Master		\$5,988.18	\$5,988.18	\$719.41	
Discover		\$865.12	\$865.12	\$116.35	
Amex		\$832.87	\$832.87	\$130.99	
Totals		\$22,212.98	\$22,212.98	\$2,903.01	

Totals Report - Location Sales

Location	# of Orders	Avg Order	Gross Sales	Surcharges	Discounts	Gratuities	Taxes	Open Sales	Net Sales	Credit Tips	Stored Value Tips	Total Tip Amount	Total Sales
Shoreline 1	6,133	\$8.52	\$50,438.37	\$0.00	-\$1,306.99	\$0.00	\$3,144.79	\$5.87	\$46,185.97	\$2,903.01	\$0.00	\$2,903.01	\$52,233.77
Totals	6,133	\$8.52	\$50,438.37	\$0.00	-\$1,306.99	\$0.00	\$3,144.79	\$5.87	\$46,185.97	\$2,903.01	\$0.00	\$2,903.01	\$52,233.77

Totals Report - Discounts

Payment Type	# of Discounts Applied	Order Discounts	Total Item Discounts	Total Discounts Applied	Total Exclusive Item Tax Amount	Total Inclusive Item Tax Amount	Total Tax Amount
Cash	221	-\$675.38	-\$128.59	-\$803.97	\$0.00	\$1,726.81	\$1,726.81
Credit Card	110	-\$432.23	-\$70.79	-\$503.02	\$0.00	\$1,417.98	\$1,417.98
Tab No Card	4	-\$18.89	\$0.00	-\$18.89	\$0.00	\$81.90	\$81.90
Totals	332	-\$1,113.49	-\$199.38	-\$1,312.87	\$0.00	\$3,145.17	\$3,145.17

[illegible]

3/18/2022	3/25/2022	4/1/2022	4/8/2022	4/15/2022	4/22/2022	4/29/2022	5/6/2022	5/13/2022	5/20/2022	5/27/2022	6/3/2022	6/10/2022
				4	2.75		9.25	2.75	10	7	5.5	3.25
				10.25		9.5		19		16.5		17.75
31.5	32	32	32	32	32	33	33.5	28.5	32	24	32	34
					8	8						
				9	11	12	11.5	7	11.25	11.25	9.75	12
			6	9	16.25	6.5	15	9.25	21.5	24	26.75	32.25
					6.5	4.5	9.25	10.25	9.75	9	8	9
			4.75	11.25	12.25	11.25	20	19	24	29.75	10.25	16
31.5	32	32	42.75	75.5	88.75	84.75	98.5	95.75	108.5	121.5	92.25	124.25
		5		7		24.5		17		16.25		17
					6	8.5	8.5	2.5	9	9.5	2	8.5
	16.5	13.5	28.5	18.5	20.5	21.75	40	16	26	16.5	21.5	34
		1			14	4	10	4	11	10		23
				8.5		10		10		8.5		9
22.25	38.5	37.75	26.25	27.5	39	28.75	27.5	29.75	32.5			
		17.25		27.25		27		31		41.5		47
		17.5		29		11.5		36		33.5		33.5
				17.5		19.25		14		21		20
		4		6		15.75		19.25		20.25		13
22.25	55	96	54.75	141.25	79.5	171	86	179.5	78.5	177	23.5	205
8.25		13.75		39		50.5		34.5		21.5		4.5
						22		27		28		15
						12.75						
										20.75		5
						9.5		5.25		4.5		11.75
				10		6.75		14		13.75		5.5
15.5		27.5		59.5		77.5		79.5		75.5		76.5
		1		7		12		4		15.25		
								52		62		54.75
41		40		60		17						
								27.75		32.5		54.5
12.75		6.5		12				4.5				5
				4		6		10.5		9.5		14.5
7.5		6.5		20.5		18.75		18.5		19.5		
85		95.25		212		232.75		277.5		302.75		247

6/17/2022	6/24/2022	7/1/2022	7/8/2022	7/15/2022	7/22/2022	7/29/2022	8/5/2022	8/12/2022	8/19/2022
7.5	9.5	9.75	6.5		9.75		11	3.25	6.5
	18.75		17.75		15.5		19.75		
34	32	32	32	31.5	24	32	31	33	31
10.75	4		12.25	10	7	13	13.75	12.75	13.75
40.5	51	49	40	33.75	52	30.75	33.75	28.25	40.5
8.25	8	17.75	9				6.75	7.5	7.75
19.5	11.5	19.25	6	6.25	11.75	10.25	14.25	18.25	18.75
120.5	134.75	127.75	123.5	81.5	120	86	130.25	103	118.25
	11.5		20		19		18.5		
10.5	9	9	9.5	2.5	8	9	9	9	9
14	28	15	14	7.5	21	20	14		5
10	5	4	12.5	10.5	6	8	5.5	10	10.25
	9		11		9		9.5		
	51.5		36.5		22		58.75		
	30		37.25		37.25		34.75		
	21		28.5		19.75		27.5		
	20.5		20.5		20.75		20		
34.5	185.5	28	189.75	20.5	162.75	37	197.5	19	24.25
	14.75		29.5		59		57.75		
	12.5		4.5		13.25		14		
							15		
	25.75		21.25		47.75				
	12.5		6.5		13.75		14		
			20		16		13.75		
	80		64.25		70		67.5		
	68		58		37.5		28.5		
	54.25		40		19.5		57.75		
	14.25		15.25		17		8.25		
	282		259.25		293.75		276.5		

MEMO

TO BOARD OF PARK COMMISSIONERS
FROM KYLER BOOHER
DATE 8-17-2022
SUBJECT ADDITIONS TO AGREEMENT RE GOLF COURSE SIGNAGE

It would be appreciated if the Board would approve an amendment to the agreement with Golf Graphics for signage in addition to the tee signage. This would cover the following additional signage:

- Rules – 1st and 10th Tees/directional signage
 - Welcome/course layout sign
 - Food sign – at 8th green to remind golfers about the Shoreline, including being able to order ahead
 - Driving Range Rules
-
1. Rules/1st and 10th Tee Sign – This sign would be stationed where carts diverge to head to the 1st and 10th tee boxes. It acts as a directional sign as well as a course rules sign. It is made of a material called High Density Urethane and it is 38” wide by whatever height it needs to be to post all the rules (approximately 4 to 4.5 feet tall)
 2. Course Layout/Welcome Sign – This sign would be placed in front of the building either in the main island with the new fountain or next to the walkway that leads toward the pro shop. It shows the course layout and acts as a welcome sign for the facility. It is also made out of High Density Urethane, is 48” wide and approximately 4 to 5.5 feet tall depending on the shape of the golf course and our logo set up in the design.
 3. Food Sign – This sign would be placed behind the 8th green and act as a reminder sign that customers can call ahead and place a food order with The Shoreline. Courses use these signs to help reduce the amount of time a group spends “on the turn” getting their food. This sign would be the same size and material as sign #1.
 4. Driving Range Rules Sign – This sign would be stationed on the outside of the shed at the driving range. It would outline the rules for using the driving range. It would be the same material and roughly the same size as sign #1 (depending upon how many rules are listed on it).